

## MINUTES OF COMMUNITY PHARMACY DERBYSHIRE COMMITTEE MEETING

### held on Tuesday 19th November 2024

### Peak Pharmacy HO, Buttermilk Lane, Bolsover, S44 6AE

MEMBER	CATEGORY	12.03.24	21.05.24	04.07.24	17.09.24	19.11.24
David Evans (DE) Chair	AIMp / IPA	✓ * Part	Α	1	√ Part	А
Andrea Smith (AS), Vice-Chair	AIMp / IPA	✓	✓	Α	<b>√</b>	<b>√</b>
Darryl Dethick (DD) Treasurer	AIMp / IPA	<b>√</b>	<b>√</b>	<b>√</b>	<b>√</b>	1
Ben Eaton (BE)	AIMp / IPA	- m√ 12019	ni to√ioitsi	logo ¥ni lo	egn <b>√</b> o 84	<b>V</b>
Justin Gilbody	AIMp / IPA	N/A	N/A	N/A	√ V	<b>√</b>
Nitin Lakhani (NL)	Independent	1	✓	<b>√</b>	1	<b>√</b>
Matthew Hind (MH)	Independent	<b>V</b>	А	<b>√</b> 1000	Α	1
Lindsey Fairbrother (LF)	Independent	<b>√</b>	1	1	√ Part	1
Yasir Pirmohamed (YP)	Independent	1	<b>√</b>	<b>✓</b>	1	<b>V</b>
David Holmes (DH)	CCA	1	<b>√</b>	А	√ Part	1
Amanda Kelly (AK)	CCA	Cors dumig	1	√ * Part	1	<b>V</b>
Khuram Ahmad (KA)	CCA	1	<b>V</b>	1	√ Part	<b>V</b>
Nick Hunter (NH), Chief Officer	Officer	1	1	shoted tel	1	<b>V</b>
Amanda Alamanos (AA) Engagement Lead	Officer	<b>V</b>	1	1	<b>V</b>	<b>V</b>
Chris Kerry (CK) Services Lead	Officer	Α	1	А	1	V
Alison Ellis (AE) Business Support Officer	Minutes	1	1	<b>V</b>	<b>V</b>	V

<sup>✓</sup> Present / A Apologies for absence / Absent X / R Resigned/ S sick/ N/A Not applicable \* Member unable to attend all or part of meeting due to attendance at a meeting elsewhere on behalf of the LPC on the same day.

Welcome/Apologies/Introductions/Announcements
Attended
Paula Whitehurst, Community Pharmacy Integration Programme Manager, ICB



		■ Dr Ben Milton, Derby, and Derbyshire LMC Medical Director (BM)
		Apologies for absence  Steve Hulme, Chief Pharmacist, Derbyshire ICB (SH) Ravi Mohan, Derbyshire ICB (RM)
	11.28	Shazia Patel, Community Pharmacy Clinical Lead (SP)
	A	<ul> <li>Amy Salt, Healthwatch Derbyshire (ASalt)</li> <li>Kirsten Atkinson, Priest &amp; Co (KA)</li> <li>David Evans, LPC member / Chair</li> </ul>
		Bavid Evans, El O member / Chair
	7	GOVERNANCE
1	1.1	<ul> <li>Declarations of interest - Outstanding from AS</li> <li>AS completed the declaration of interest form at the meeting.</li> </ul>
		To sompleted the declaration of interest form at the meeting.
	2	<ul> <li>Competition Law check re agenda items</li> <li>Reviewed the agenda and nothing raised.</li> </ul>
		Governance update
		Nothing to update.
	1.2	<ul> <li>Approval of minutes from 17<sup>th</sup> September 2024</li> <li>Minutes were agreed as a true and accurate record of the meeting held on 17<sup>th</sup> September 2024. They will be added to the website.</li> </ul>
	1.3	<ul> <li>Matters arising from previous meeting on 17<sup>th</sup> September 2024 (not on the agenda)</li> </ul>
	5	Action tracker – outstanding actions 5 – Instagram – KA will ask contractors during the focus groups planned for next year. 16 – Bank account access – all paperwork has been completed and authorised – DD will chase
		up Lloyds bank.  20 – member bios – still need some and asked members to send through to KA. AE will send a reminder before the next meeting.
	7	24 – PF website – this is being produced – will have ready to launch at the March 2025 contractor event.
	\ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \	29 – LMC newsletter – waiting for Ben @ LMC to have time to be able to work on with LPC. 30 – SP / BM to work on referrals for PF from GP's – no update
		42 – PCS comms - these have been sent through to Ben @ LMC for checking. 43 – SystmOne messaging – to be followed up
		47 – IPMO not meeting being flagged to Richard Seal – NH still to do this



2	2.1	Accounts for September / October 2024 Account 1 = £112,616.70 Account 2 = £74,232.79 Account 3 = £75,239.21
	2.2	2024/2025 budget and spend update  Balance is building again and the audit committee agreed to give a 4-month levy holiday from November 2024. Will still be slightly above the CPE suggested reserve. £112,000. Monthly levy is collected as % and is increasing every month as contractors'
	rmuriq	income from services is increasing. Account No 2 – continuing to decline – pay CK and AA salary from this. No new funding has come in.
	(East	LPN funding – have submitted plans, being reviewed in December 2024. Includes service engagement lead element and links to the strategy work that is planned.
	2.3	Bank account access Still trying to obtain for David Holmes – completed all the paperwork and authorised but then heard nothing from Lloyds.
	2.4	HMRC declarations – asked the accountant to do.
3		CP DERBYSHIRE 24/25 STRATEGY
	3.1	Review of delivery against priorities & Ops Team review
-	ıla – e	Aligned to the Kings Fund and Nuffield Trust vision for community pharmacy.
	916.6W	Key deliverables  AA went through the strategy and the actions / deliverables spreadsheet – explained the work being completed to members and how achieving.
	br	Develop     Map service provision – focusing on activity rather than sign up.  PMS auto reporting in place.
	deami e	<ul> <li>DMS – auto reporting in place.</li> <li>Develop new services – ICB doesn't want Inclisiran provision to be moved into primary care from secondary care due to impact on ICB prescribing budget. GP's get £5 per injection but pharmacy would need to be paid more to cover their costs because pharmacies get no infrastructure supports, costs or payments as do GPs.</li> </ul>
	6	Novartis are wishing to fund a project with pharmacy – only 250 patients at the moment. Helps move forward on pharmacies being seen to be able to provide other injections / vaccines in primary care in future. Could be supply by PGD / IP so reduces pressure on general practice. Training would need to be included.
80	ne:	Only non-recurrent funding available and hesitant to use this for pilots.  Info@ email is used by contractors
		Communicate
		<ul> <li>Weekly ops team meetings to go through work plans</li> </ul>
		<ul> <li>Focus groups – started planning but will be in Feb 2025</li> <li>Monthly newsletters – these are sent out and have quite a lot of information included</li> </ul>



Members asked if staff could receive this to their individual emails — AE to email to pharmacies stating that they can sign up using any email. AE to add link to the Mailchimp sign up at bottom of the website frontpage.

Action: AE to email pharmacies letting them know that staff can sign up to receive the newsletter to their individual emails – sign up link and also add the sign-up form to the bottom of the website frontpage

### Integrate

- Integration strategy Shazia is leading on across East Midlands. Pushed for pharmacy to be included in estate strategy planning
- PCN engagement lead funding 3 expressions of interest still reviewing
- LPN plan been sent through for approval and awaiting decision from EMPCT (East Midlands Primary Care Team).
- Monthly PF checkpoint meetings in diary receive the data from East Midlands region and AA analyses.
- Letters sent out for PF not provided, low activity, medium activity and high activity.
- Have good contact with Ben @ LMC and have a meeting organised for collaboration event.

### Protect

- Better P1 data being received now
- Ops Team are focusing on where the vulnerable pharmacies are and contacting to support
- Local Commissioned services issued formal notification re review of services all keen to have conversations with AA
- Market entry information is not always correct that receive and assume that we are receiving everything should be.

### Key points

Visits to the pharmacies has been extremely useful to be able to gather information and contacts especially for locum pharmacists.

Visits are focused on those that have not met threshold consistently and to reduce the impact on post payment verification

# 4 Operations Team Contracts discussion 25/26 Financial Year (All members of Operations Team to leave the meeting) A confidential discussion was held across the committee in relation to ongoing staffing requirements and costs for the coming year, bearing in mind the impact of the National Insurance increases and the lack of any other NHS Trust money being forthcoming. The outcomes of these discussions will be followed up with each of the employees of the committee individually. 5 Market Entry applications None received



5.2 Decisions 5.2.1 Application offering unforeseen benefits By: LP SD Five Ltd At: Derby Road, Sandiacre, NG10 5HZ Refused Amendments to contractor list 5.3 5.3.1 Change of ownership From: Mews Pharmacy To: Mews Pharma Ltd At: 10-14 Winster Mews, Gamesley, Glossop, SK13 0LU From 01.10.24 5.3.2 Closure By: PCT Healthcare Ltd t/a Peak Pharmacy At: 6 Market Place, Staveley, Chesterfield, S43 3UR Closed 5th October 2024 54 Change to hours 5.4.1 Change to supplementary hours – 24th and 31st Dec By: Harts Chemist Ltd t/a Hurst Chemist At: 5-7 High Street, Ripley, Derbyshire, DN5 3AB From: Monday - Friday 17:00 - 17:30 To: One of changes to the following dates: 24th December & 31st December - nil supplementary hours **Total Hours** Monday, Wednesday Thursday Friday 09:00-17:30 Tuesday 24th Dec and Tuesday 31st Dec - 09:00-17:00. Saturday 09:00-16:30. 5.4.2 Change to supplementary hours – from 12th October 2024 By: PCT Healthcare Ltd t/a Peak Pharmacy At: 16-18 high Street, Staveley, Derbyshire, S43 3UX From: Mon - Fri 13:30 - 14:00, Sat/Sun - Closed Mon - Fri 13:30 - 14:00, Sat 09:00 - 13:00, Sun - Closed Total hours Mon - Fri 09:00 - 18:00 / Sat 09:00 - 13:00 / Sun -Closed 5.4.3 Change to supplementary hours – from 1st November 2024 By: LP SD Five Ltd t/a Chapel Street Pharmacy

At: 22 Chapel Street, Spondon, DE21 7JP

From:



Mon - Fri 13:00 - 14:00

To:

Mon - Fri 13:00 - 14:00, Sat - 09:00 - 12:00

**Total hours** 

Mon - Fri 09:00 - 18:00 / Sat 09:00 - 12:00 , Sun - Closed

5.4.4 Change to supplementary hours – 24th and 31st Dec

By: Asda Pharmacy

At: Derby Road, Spondon, Derbyshire, DE21 7LW

From:

From: 18:00-20:00

To:

Nil supplementary hours

**Total hours** 

09:00 - 12:30 14:30 - 18:00

5.4.5 Change to supplementary hours – 24th Dec

By: Peak Pharmacy

At: Nottingham Road, Ilkeston, Derbyshire, DE7 5NL

From:

13:30-14:00, 18:00-18:30

To:

13:30-14:00

Total hours

Monday Wednesday Thursday Friday:, 09:00-18:30

Tuesday 24th Dec - 09:00-18:00

5.4.6 Change to supplementary hours – 24th Dec

By: Peak Pharmacy

At: Wingerworth Medical Centre, Off Allendale Road, Wingerworth, Derbyshire, S42 6PX

From:

24th December 2024 - 18:00 - 18:30

10:

24th December 2024 - Nil

**Total hours** 

Monday Wednesday Thursday Friday:, 09:00-18:30

Tuesday 24<sup>th</sup> Dec - 09:00-18:00



5.4.7 Change to supplementary hours – 24th Dec

By: Peak Pharmacy

At: 5 Greendale Shopping Centre, Green Lane, S18 2LJ

From:

24th December 2024 -08:30-09:00, 18:00-18:30

To:

24th December 2024 - 08:30-09:00

Total hours

Monday Wednesday Thursday Friday:, 08:30 – 18:30 Tuesday 24<sup>th</sup> Dec – 08:30 – 18:00

5.4.8 Change to supplementary hours – 24th Dec

By: Peak Pharmacy t/a Brennans Pharmacy

At: Swadlincote Surgery, DE11 0EP

From:

24th December 2024 - 08:45-09:00 - 17:30-18:30

To:

24th December 2024 - 08:45-09:00 - 17:30-18:00

**Total hours** 

Monday Wednesday Thursday Friday:, 08:45-18:30, Tuesday 24<sup>th</sup> Dec – 08:45-18:00

NH is following up some of the anomalies in the NHSE hours change correspondence – it's taking time because there are generally so many market entry changes and so many queries.

5.5 Primary Care Appeals relevant to Derbyshire
The Silverdale (26256 – application to change co

The Silverdale (26256 – application to change core hours) appeal is interesting because not dissimilar to an application one of our contractors is currently trying to get NHSE to allow.

Also, the Carters breach appeal (26274: Appeal against a breach notice) – the contractor managed to make it worse for themselves by saying they didn't have access to the pharmacy NHS net mailbox.

And the Buxton Pharmacy remedial notice appeal (26273) – like other Bank Holiday direction concerns raised with us.

https://resolution.nhs.uk/wp-content/uploads/2024/11/26273-Pharmaceutical-Decision-Reg-70-Derbyshire.pdf

NH has been helping contractors locally that have had breach notices against them for not opening on bank holiday even though they had won the appeal to not open.

New commissioning manager started, James Barsby, and will feed into him the problems that have been encountering with market entry from EMPCC and PCSE.



	Action: NH will feed into James Barsby, Commissioning Manager, issues with market entry from EMPCC and PCSE
	All above for information
 0.4	Reports
6.1	Chairs verbal update
	Feedback from Conference of LPC Representatives Didn't learn a lot – already had received the information from other sources but good to have the chance to network with colleagues. Most LPCs are finding the same things as us with local and advanced services. Some good presentations from Healthwatch and Kings Fund. Overall, good conference and spoke to numerous people from other LPCs and CPE. Was hoping that there would be an announcement around negotiations and contract funding for 2024/25 and 2025/26, but they have not started them yet – waiting on Government.
	101 2024/20 and 2020/20, but they have not started them yet — waiting on Government.
6.2	Chief Officer update
	All included on other agenda items
6.3	Engagement Lead update
	Included on other agenda items
6.4	Services Implementation Manager update
0.1	Visits from July to November 2024
	- Visited 38 pharmacies in 10 PCNs
	- Mainly those that have contacted CPD and asked for help and those that have been
	highlighted re services activity.
	PF – referrals are low or zero – pharmacies like the care navigator pack that is aimed a
	GP staff.
nem.	<ul> <li>PCS – numbers are low – pharmacies are hesitant about the service, CK ensures know about the resources available and webinar links. Some pharmacists are not aware that they are registered to provide the service.</li> </ul>
20 621	- BP – taken a decline due to vaccinations
woll	<ul> <li>DMS – some say that don't do them, so we've been advising that this is an essential service.</li> </ul>
	- General queries – smartcard, PharmOutcomes, payments.
matai	Also the Cariers breath subset (2021) Appeal against a broach notice) - the conti
simen	Outcomes and the state of the s
	<ul> <li>Follow up email to the pharmacy and to the pharmacist including locum – add the emails to the contractor spreadsheet for further updates and newsletter.</li> </ul>
Hiperito	emails to the contractor spreadsheet for further updates and newsletter.
	PF claims data
-poA-n	- Sent out emails depending on the level of activity and asked if they wanted to have a
	visit then contact CPD.
lear sa	- 107 had not met threshold
	- CK has provided some useful hints and tips to help with increasing consultations
6.5	Services data pack
	Data received from NHS Regional team.



### Pharmacy First

- Downward trend for PF since July 2024.

- September data will change with any late claims coming in over the next couple of months.

ICB are concerned about the significant increase in urgent supply – not sure why.
 Could be related to how long taking to get prescriptions from GP. Could also be that the pharmacies are now advising to use NHS111 rather than perhaps in the past informally loaning.

### Hypertension Service

- Numbers declining but think because concentrating on flu vaccine

- Looking at low activity for ABPM compared to number of clinic readings

- 64 pharmacies are being investigated – quality check being completed by the ICB

### **Smoking Cessation**

Only sent 1 referral in 12 months

Communications plan update

### 6.6 Love your pharmacy campaign

KA asked to present to the committee – targeted campaign Raise awareness of CP, raise footfall and use of services

### Focus on

- PF
- Flu and Covid 19 vaccinations
- Specific campaigns for children's conditions
- Competency of pharmacists and what training they have to help patients understand

Costs could be split across Nottinghamshire and Derbyshire or can be done individually depending on what the committee feel is best.

Patient focused local communications will be a benefit to all pharmacies. Members happy with the plans and just wanted to keep costs in control.

vielibers happy with the plans and just wanted to keep costs in control.

Action: KA to obtain cost figures for the exec team to decide if these are inline with the budget availability.

# Joint comms with LMC re Hypertension service / Joint comms with LMC re Contraception Service

AA has sent draft comms to Ben Milton who is reviewing.

### Social media training

- Is there potential to provide help for contractors with their marketing of pharmacies and services?
- Probably mainly for independents as larger pharmacies have their own social media so not sure if they would agree with using the contractor levy for this as not benefiting everyone.
- £3,000 + vat for face-to-face training
- Could offer out wider than Derbyshire?
- Asked KA to do some further scoping of contractors to see if there is a need for this support.



		On the whole committee not supportive as not a benefit to all contractors as a large proportion
Section property and the section of		will have this area covered.
		Action: KA to do further scoping of contractors to see if there is a need for support with social media presence // training.
	132	CPD/LMC/ICB collaboration event Similar event to that held by CPSY. Opportunity to get everyone in one place to discuss, relationship building between pharmacies and GP practices. Looking at mid-2025.
7.		National and Regional updates
8 8	7.1	NHS Consultation on 10 Year Health Plan – response needed - Change NHS
vermenten gereite eine eine eine eine eine eine eine	801	Encouraged everyone to look at and respond on a personal level as well as the LPC responding – deadline is 3 <sup>rd</sup> December. Asked members if wish to be involved in the response then liaise with NH/AA.
		Action: Members encouraged to respond personally to NHS 10 year plan consultation – 3 <sup>rd</sup> December deadline
		Action: Members who wish to send through comments for the committee response to the NHS 10 year plan to liaise with NH/AA
		Rating awareness of CP, raise footfall and use of services
	7.2	<ul> <li>Flu/Covid vaccinations – joint letter from LMC</li> <li>For information.</li> </ul>
	7.3	CPE snoitchiansy \$1 Nivo0 bits 917
	enstans	<ul> <li>Pharmacy Advice Audit and Pressures survey</li> <li>Need to contribute to these as use the findings in meetings with commissioners and MPs.</li> </ul>
		CPE December 2023 prescription audit results
		For information.
	7.4	Derbyshire ICB
	rtilw e	<ul> <li>ICB Senior Meds Optimisation and Primary Care teams and CPD meeting feedback</li> <li>ICB East Midlands Primary Care Team – Pharmacy Governance Report</li> <li>Medicines Optimisation Regionwide Advisory Group - branded generics</li> </ul>
	naik	<ul> <li>Derbyshire Primary Care Providers meeting – 5.11.2024</li> <li>Lord Darzi report – pharmacy elements - DHFT</li> <li>All documents in the meeting pack – for information.</li> </ul>
and the state of t	7.5	Workforce  Supporting change in pharmacy together – NPA + LPC Connect
bh	A Zemp	For information.
108	7.6	Public Health Commissioned Services
	gung	Local Commissioned Services Benchmarking data for negotiations  Conversation re EHC – flagged with both commissioners
		Need to review earlier than the end of contract
	eir9 to	Meeting next week with County  Need to look at stating that pharmacies will be stopping providing the service until negotiate a  better fee - £20 fee is going to be what is submitted.



		Asked members to look at the service review pack and feedback any comments to AA.
		Action: Members to look through the Local Commissioned Services pack and send any comments through to AA asap before meets with the Public Health teams.
	To the state of th	<ul> <li>Derby City Staff Influenza Service 24/25</li> <li>Increase in costs needs to be included in discussions for next year's flu season.</li> </ul>
		<ul> <li>Take Home Naloxone service and webinar feedback</li> <li>Webinar went well and the slides will be available on the LPC website.</li> <li>Derby city looking at sign-up fee but depending on delivery.</li> <li>Now opened up to any pharmacy not just those that are providing drug misuse services</li> </ul>
	8.V1808	LARC's Business Case  - Been sent through to director of public health for review - Not able to use women's health hub funding.
		PNAs – Started and AA is attending the meetings
3.		CCA BOULDER OF DISTRICT OF DIS
	8.1	CCA Questions  DH went through the questions and was sure that they had all been covered during the meeting.
	8.2	CCA matters newsletter – November 2024 For information
9.		OPEN MEETING
	9.1	Paula Whitehurst, Derbyshire ICB
	wr bst	<ul> <li>Pharmacy First</li> <li>Data - trying to get down to PCN level but not able to do practice level.</li> <li>Engagement leads are looking at data and created a task and finish group.</li> </ul>
	ponses nost use car	Minor ailments referrals SystmOne do not have a short cut to send through referrals. Staff need to use an authenticator every time they access and so this slows the process down. National team are looking at an interoperable solution.
		Contraception  More comms being sent out.
	gisal o	<ul> <li>IP Pathfinder</li> <li>Cleo has now been installed.</li> <li>Good Life Pharmacy and Evans, Breaston – not gone live yet. Will be able to provide services around menopause and acne. No lipid pathway yet.</li> <li>Don't think Peartree will go live until January – problems regarding IT systems.</li> <li>Trying to get access to Derbyshire shared care record – need to complete an onboard form.</li> </ul>



ICB update

Shared care record

- Pilot is happening in LLR.

PCN engagement Leads

3 PCNs have expressed an interest.

9.2 Lindsey Fairbrother, CPE Regional rep update

Pharmacy First Service

Completing full review of gateway points

### **FunCon**

Drug tariff is not fit for purpose – running at a loss and never know what going to be received compared to what paying out.

Wil be talking about margin at November 2024 meeting.

### Leg and Reg

Hub and Spoke – not sure how this will work.

Visiting HubRX on 28th November.

Original pack dispensing - January 2025

- Not sure how this will work in practice

### Comms and PA

Been some good coverage and work with MPs

### Top priorities for negotiations

- No unfunded increase in activity
- Write off retained margin owning
- Re-establish the indexation for activity and inflation
- Review drug availability

### Committee numbers

Governance review being completed and needs a constitutional change. Now appointed two non-CCA multiples observers to attend the committee meetings in the interim period.

### MPs

CP Derbyshire have sent emails and direct messaged on Twitter but not had any responses or if have then they are not in a position to meet yet due to setting offices up as new to post. MP communications are best coming from contractors in the MPs constituency because carries greater influence – the LPC however, can help the contractor to do that.

9.3 Ben Milton, Derby, and Derbyshire LMC Chair

Sent out flu letter - had some conversations with practices from this.

Further letters to go out once Ben has reviewed.

NI budget - created some disappointment and further pushed to carry out the 'collective action' Which includes limiting number of patient appointments - changed ways of working to help with

Pharmacies are having to make adjustments to hours to balance the books.



	Government have acknowledged that the funding is going to the wrong place - in secondary care rather than primary care – need to change the contract and how paid.  Darzi review is clear that this is needed. Need to have continued engagement and funding rather than one-off payments.
10	AOB  MOL (DD)  Christmas planning – same process – 2 weeks before except for CDs, only closed for bank holidays and not doing any double prescriptions.
	Service negotiations (NL) Warfarin service – fee not been increased – new contract sent through April 2024 (Ben reported).
11	Next Meeting  21st January 2025 Peak Pharmacy, Buttermilk Lane, Bolsover, Chesterfield, S44 6AE 09:30am – 1:30pm
12	Close

09:30am – 1:30pm	
Close	
These minutes are signed as being a true record of the meeting, subject to any necessary amendments being made, which will, if any, is recorded in the following meeting's minutes.	essary
Signed: Position: CHAIR	
Signed: Position: CEO Date: 21/1	12028
During this meeting, along with these minutes, there was a constant check to ensure no discussions could constitute to breaking competition law.	
Signed position CCO Date 21/1/	2025



Phese misures are signed as being a four record of the meeting subject to any necessity amendments being made which will if any is reaccood in the following meeting's minutes.

Care

Date

During this meeting, slong with these minutes, there was a constant check to ensure no firecushing child competition law.