

DERBYSHIRE LPC MEETING
Tuesday 18th March 2025
Meeting starting at 9.30am to 3pm
@ Peak Pharmacy, Buttermilk Lane, Bolsover, Chesterfield

AGENDA

Invited to Attend

- Paula Whitehurst, Community Pharmacy Integration Programme Manager, ICB (PW)
- Shazia Patel, Community Pharmacy Clinical Lead, NHS Derby and Derbyshire ICB (SP)
- Ravi Mohan, NHS Derby and Derbyshire ICB (RM)
- James Barsby, East Midlands Primary Care Team
- Dr Ben Milton, Derby, and Derbyshire LMC Chair (BM)
- Kate Needham, Derbyshire Community Health Services NHS Foundation Trust (KN)
- Kirsten Atkinson, Priest & Co (KA)
- Amy Lacey, Healthwatch Derbyshire (A Lacey)

Apologies for absence

- Steve Hulme, Chief Pharmacist, NHS Derby and Derbyshire ICB (SH)
- Lesley Parkinson, Secretary, Derbyshire LOC (LP)
- Khuram Ahmad, LPC member

Chair: David Evans (DE)

		Attachment/ Verbal	Lead	Time
	Welcome/Introductions/Apologies/Announcements Apologies for absence	Verbal	Chair	9:30am
1	Governance	Attachment/ Verbal	Lead	Time
1.1	<ul style="list-style-type: none"> ▪ Declarations of interest – ▪ Competition Law check re agenda items ▪ Governance update ▪ Election of Officers (Chair, Vice-Chair, Treasurer) will be completed at the May 2025 meeting 	Verbal	DE NL DE	9:30am
1.2	Approval of minutes from 21 st January 2025	1A	DE	9:35am
1.3	Matters arising from previous meeting on 21 st January 2025 (not on the agenda)		DE	9:40am

	<ul style="list-style-type: none"> Action tracker 	1B		
2.	Finance and Audit	Attachment/ Verbal	Lead	Time
2.1	Accounts for January / February 2025		DD	9:50am
2.2	2024/2025 budget and spend update			
2.3	CPE levy 2025/26			
2.4	2025/26 Final budget	2B		
2.5	Risk register draft	2A		
2.6	CPE March 2024 and June 2024 audit results	2C, 2D, 2E, 2F, 2G, 2H		
3.	CP Derbyshire 24/25 Strategy	Attachment/ Verbal	Lead	Time
3.1	Review of delivery against priorities	3A, 3B	Ops Team	10am
4	CPE Regional Rep Update			
4.1	Lindsey Fairbrother <ul style="list-style-type: none"> Update since last CPE meeting 	4A	LF	10.20am
5.	Market Entry applications	Attachment/ Verbal	Lead	Time
5.1	Contract applications - Application offering unforeseen benefits By: Henmore Health Limited At The Green, Brailsford, Derby, DE6 3BX Closing date for 2nd responses: 18th March 2025	Contracts folder 5.1.1	NH	10.40am
5.2	Decisions 5.2.1 Application for a no significant change relocation By: United Healthcare 4U Limited From: Unit 2 Mansfield Woodhouse Gateway, Mansfield, NG19 9QH To: 28 The Village, Maisies Way, South Normanton, DE55 2DS Approved	5.2.1		
5.3	Amendments to contractor list 5.3.1 Change of ownership From: LP SD Five Ltd To: Ascent (Spondon) Ltd t/a Chapel Street Pharmacy At: 22 Chapel Street, Spondon, DE21 7JP Changed 03.03.25	5.3.1		

	<p>5.3.2 Change of ownership From: Rowlands Pharmacy To: PCT Healthcare Ltd trading as Peak Pharmacy At: 9-11, Patchwork Row, Shirebrook, Mansfield, NG20 8AL Changed 01.02.25</p> <p>5.3.3 Change of ownership From: LP SD Five Ltd To: Ascent Crich Ltd t/a Crich Pharmacy At: Crich Medical Centre, Oakwell Drive, Crich, Matlock, Derbyshire, DE4 5PB Changed 03.03.25</p> <p>From: LP SD Five Ltd To: Ascent Holme Hall Ltd t/a Holme Hall Pharmacy At: Unit 7 Wardgate Way, Holme Hall, Chesterfield, S40 4SL Changed 03.03.25</p>	5.3.2		
		5.3.3		
		5.3.4		
5.4	<p>Litigation</p> <p>5.4.1 SHA/26375 Application offering unforeseen benefits By: LP SD Five Ltd At: Derby Road, Sandiacre, NG10 5HZ Appealed – refused</p>	5.4.1		
5.5	<p>Amendment to hours None received</p>			
COFFEE BREAK				10.50am
				11am
6.	Reports	Attachment/ Verbal	Lead	Time
6.1	Chairs verbal update		DE	11.15am
6.2	<p>Chief Officer update</p> <ul style="list-style-type: none"> • Nomination issues • 	6A	NH	
6.3	Engagement Lead update	6B	AA	
6.4	<p>Services update</p> <ul style="list-style-type: none"> ▪ Services data pack 	6C	AA/CK	
6.5	<p>Communications update</p> <ul style="list-style-type: none"> - Love your pharmacy campaign 	6D	AA / KA	

7. OPEN MEETING				
7.1	<ul style="list-style-type: none"> ▪ Shazia Patel, NHS Derby and Derbyshire ICB <ul style="list-style-type: none"> ➤ EM CP Strategy ▪ Ravi Mohan, NHS Derby and Derbyshire ICB ▪ Paul Whitehurst, NHS Derby and Derbyshire ICB <ul style="list-style-type: none"> ➤ IP pathfinder site update ➤ GP/CP Engagement Scheme Update 			12pm
7.2	<ul style="list-style-type: none"> ▪ James Barsby, East Midlands Primary Care Team <ul style="list-style-type: none"> ➤ Bank Holiday Rota ➤ Update / Issues around Market Entry 			12:30pm
7.3	<ul style="list-style-type: none"> ▪ Kate Needham, Derbyshire Community Health Services NHS Foundation Trust – EOL <ul style="list-style-type: none"> ➤ Discuss any issues and collaborative working between Community Health Services and Community Pharmacy 			12:45pm
7.4	<ul style="list-style-type: none"> ▪ Ben Milton, LMC 			1pm
LUNCH				1.30pm
8	<p>Committee Development Session</p> <ul style="list-style-type: none"> ➤ Self-evaluation / assessment – complete as whole committee and fill in at meeting (45 mins) 	8A		2pm
9.	National and Regional updates	Attachment/ Verbal	Lead	Time
9.1	<p>NHSE National/Regional</p> <ul style="list-style-type: none"> ▪ Midlands Regional Pharmacy First Oversight Group ▪ East Midlands Primary Care Team meeting ▪ RSB/Pertussis Vaccination Service 		NH/AA	2.45pm
9.2	<p>CPE</p> <ul style="list-style-type: none"> ➤ CPE events <p>The Forum of LPC Chairs Conference will take place in the Houses of Parliament on Wednesday 18th June, 2-6pm</p> <ul style="list-style-type: none"> ➤ CPE newsletters received (link to CPE website) - Newsletter archive - Community Pharmacy England (cpe.org.uk) 		NH	

9.3	Derbyshire ICB <ul style="list-style-type: none"> ▪ ICB East Midlands Primary Care Team ▪ Medicines Optimisation Regionwide Advisory Group ▪ Derbyshire Primary Care Providers meeting 		NH/AA	
9.4	Workforce <ul style="list-style-type: none"> ▪ Faculty update 		NH	
9.5	Public Health Commissioned Services <ul style="list-style-type: none"> ▪ Locally commissioned services review update 		AA	
10.	CCA	Attachment/ Verbal	Lead	Time
10.1	CCA Questions Qt1		CCA members	3pm
10.2	CCA matters newsletter – February 2025	10A		
11.	AOB		DE	3.05pm
12.	Next Meeting <ul style="list-style-type: none"> ▪ 20th May 2025 Peak Pharmacy, Buttermilk Lane, Bolsover, Chesterfield, S44 6AE 09:30am – 1:30pm 		DE	
13.	Close			3.10pm